

3965 Nashua Drive, Mississauga, Ontario L4V 1P3  
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## ELECTRICAL SERVICE ORDER FORM CACP – 105<sup>TH</sup> ANNUAL CONFERENCE SHAW CONFERENCE CENTRE – EDMONTON, AB AUGUST 23 – 24, 2010

PLEASE READ REVERSE SIDE FOR RULES AND REGULATIONS

EXHIBITING COMPANY:	CONTACT NAME:	PHONE:	BOOTH #(S):
		FAX:	

QUANTITY	SERVICE	ORDERS RECEIVED ON OR BEFORE JULY 16, 2010	ORDERS RECEIVED AFTER JULY 16, 2010	TOTAL
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**RENTAL POWER**

**POWER INSTALLED AT THE DRAPED BACK WALL**

	1500 watt, 120 volt duplex outlet, approx 12 amps	\$105.00	\$145.00	
	24 hour, 1500 watt, 120 volt duplex outlet	\$140.00	\$190.00	

**UNDERCARPET POWER - DRAWING REQUIRED FOR PLACEMENT**

	1500 watt, 120 volt duplex outlet, approx. 12 amps	\$140.00	\$190.00	
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**SERVICE CONNECTIONS**

	15 amp, 12/208 volt, single phase	\$205.00	\$280.00	
	20 amp, 12/208 volt, single phase	\$265.00	\$350.00	
	30 amp, 12/208 volt, single phase	\$365.00	\$490.00	
	15 amp, 12/208 volt, three phase	\$285.00	\$385.00	
	20 amp, 12/208 volt, three phase	\$395.00	\$530.00	
	30 amp, 12/208 volt, three phase	\$550.00	\$740.00	

**RENTAL LIGHTING**

**DESCRIPTION**

	1 - 8ft stand c/w Two - 120 watt floodlights	\$65.00	\$85.00	
	1 - 8ft stand c/w Three - 120 watt floodlights	\$85.00	\$110.00	
	1 - 8ft stand c/w 500 watt quartz floodlight	\$115.00	\$145.00	
	Ceiling mounted 1000 watt quartz floodlight	\$175.00	\$230.00	

**HARD WALL REQUIRED FOR SYSTEM & BOOTH LIGHTING**

	120 watt chrome arm light fixture	\$65.00	\$85.00	
	200 watt quartz arm light fixture	\$75.00	\$100.00	

**FASCIA REQUIRED FOR SYSTEM & BOOTH LIGHTING**

	1 meter track c/w 2 - 120 watt floodlights	\$115.00	\$145.00	
	1 meter track c/w 3 - 120 watt floodlights	\$145.00	\$185.00	

CUSTOM BOOTH LIGHTING DESIGN AVAILABLE UPON REQUEST

**BUILDING VOLTAGE: 120-208-600 SPECIAL ELECTRICAL CONNECTIONS - NO LATER THAN 4 WEEKS PRIOR TO MOVE IN FOR QUOTATION**

AMP/HP/ KW/WATTS	VOLTAGE	PHASE	QTY	QUOTED UNIT PRICE		
						SUB-TOTAL
						5% GST
						TOTAL

**ALL RATES ARE FOR RUN OF SHOW (MAXIMUM 7 DAYS) NO ORDERS PROCESSED UNTIL FULL PAYMENT RECEIVED**

(G.S.T.# R124 192 220) ALL ORDERS MUST BE PREPAID IN FULL INCLUDING ALL APPLICABLE TAX. PURCHASE ORDERS DO NOT QUALIFY AS PAYMENTS. ORDERS MUST BE CANCELLED 7 WORKING DAYS PRIOR TO FIRST MOVE-IN DAY TO BE CONSIDERED FOR REFUND.

CHEQUE ENCLOSED  - **PAYABLE TO LANGE TRANSPORTATION AND STORAGE LTD.**

MASTERCARD  VISA

CREDIT CARD NO: \_\_\_\_\_ CARD EXPIRY DATE: MONTH: \_\_\_\_\_ YEAR: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ PRINT: \_\_\_\_\_

**PAYOR NAME AND ADDRESS**

COMPANY: \_\_\_\_\_ P.O. ORDER #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

PROV/STATE: \_\_\_\_\_ POST CODE: \_\_\_\_\_ PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

EXHIBITORS AND THEIR REPRESENTATIVES HEREBY AGREE TO INDEMNIFY AND HOLD HARMLESS LANGE TRANSPORTATION AND STORAGE LTD., THE EMPLOYEES THEREOF AND THEIR REPRESENTATIVES AND AGENTS, AGAINST ANY AND ALL CLAIMS FOR LOSS, DAMAGE, THEFT OR INJURY. INDEMNIFICATION INCLUDES THE PERIOD OF STORAGE PRIOR TO AND IMMEDIATELY FOLLOWING THE EVENT. THE EXHIBITOR, ON SIGNING THE CONTRACT, RELEASES THE FOREGOING FROM ANY AND ALL CLAIMS FOR LOSS, THEFT, DAMAGE OR INJURY HOWEVER CAUSED. EXHIBITORS MUST PROVIDE THEIR OWN INSURANCE AND SECURITY.

# ELECTRICAL RULES & REGULATIONS

## GENERAL:

The Centre and/or its agents reserve the right to inspect any and all equipment and materials which a tenant may wish to have connected to the Centre's power sources and/or may wish to use while in the building.

Only an authorized (Lange) qualified tradesperson is permitted to make a connection to any of the Centre's electrical or mechanical sources.

No electrical/mechanical equipment shall be restarted after failure until a (Lange) qualified tradesperson has found and corrected the cause of the malfunction.

All materials and equipment supplied by Lange shall remain the property of the Company. The Exhibitor shall be held responsible of loss of such materials as are associated with his booth, and shall compensate Lange in the event of loss or damage.

## PAYMENT:

All orders must be paid in advance in Canadian Funds. Out of country payment may be made by Canadian money order, or credit card. Purchase orders are not considered payment. Orders that do not include payment will be regarded as incomplete and will not be processed.

## DISCOUNTS:

Pre-show advance price will apply to orders with payment received prior to the deadline date. Orders received after this date shall be priced as after the Deadline Prices.

## ON SITE ORDERS:

Orders placed during the move-in of the show MUST be paid by valid credit card, certified cheque or cash. Cheques will only be accepted if accompanied by a valid credit card number and signature.

## RATES:

Additional and/or special electrical/mechanical requirements are available on request and shall be supplied at an hourly rate charged for labour plus the cost of material used. Rates quoted by Lange include installation, service while in use, and removal.

## CREDITS:

It is the exhibitor's responsibility to advise a Lange Representative of any problem with our service or product prior to the close of the show.

## CANCELLATIONS:

- a) if services have already been provided at the time of cancellation, original charges will apply.
- b) No refunds on services that require advance planning i.e. special electrical circuits, transformers, special lighting and non-electrical items.
- c) A 50% refund will be given on listed items on order form if cancelled IN WRITING at least 4 days prior to show move-in.

## TAX EXEMPTION STATUS:

If you are exempt from Sales Tax, the Provincial Government requires that you forward an exemption certificate to us. Resale certificates are not valid unless you are re-billing these charges to your customers.

THIRD PARTY ORDER (Exhibitor appointed Contractor):

It is understood and agreed that the exhibiting firm is ultimately responsible for payment of charges. **In the event that the named third party does not pay amount owing by the move-in time, charges will revert to the exhibiting company.**

## ELECTRICAL:

1. **ALL OUTLETS ARE SUPPLIED TO BACK AREA OF BOOTH.** If required elsewhere, extension cords will be available at Lange's service area for a nominal charge. Additional charges may apply for outlets/feeders fed under carpets.
2. All electrical power is turned off after show closes and turned on prior to show opening. **IF YOU REQUIRE POWER ON A 24 HOUR BASIS, PLEASE INDICATE ON ORDER FORM IN CORRECT SPACE PROVIDED.**
3. Permanent building receptacles and columns are not part of booth space. Exhibitors utilizing these receptacles will be charged for their use. Borrowing power from an adjoining booth is not permitted.
4. All electrical connections, installations, motor connections or any electrical operating equipment must conform to all Canadian Standards Association requirements and the Canadian Electrical Code. The use of two wire ungrounded extension cords is prohibited.
5. All electrical equipment should be properly tagged and wired with full information as to ampere, wattage, kilowatts, horsepower, volts, phase, cycle, etc. ready for connection.
6. Lange is not responsible for damages or expenses incurred due to power surges, spikes or loss of power.

## ELECTRICAL SAFETY REGULATIONS:

It is a requirement of Rule 2-022 of the Electrical Safety Code, a provincial regulation, that any electrical equipment which is being displayed, offered for sale or used in any show, convention, or similar exhibition MUST BE APPROVED. The authority for enforcing this regulation is vested in the Local Hydro Electrical Inspection Department.

## MECHANICAL:

1. All mechanical equipment shall have a nameplate attached thereto showing approval by the applicable Provincial Authority.
2. It is the responsibility of the Exhibitor to ensure that all pollutants, hazardous wastes, contaminated water etc. is disposed of by a Government Licensed firm for the appropriate waste product.